



Student Complaint Form

Name _____ Address _____

Student ID# _____ Contact Phone Number _____

Please provide a description of your complaint in one-three sentences.

Please describe the full nature of your complaint, detailing what happened, when the event occurred and who was involved. If additional space is needed, please use the back side of this form.

Who have you previously spoken to about this complaint? Describe any attempts that been made to resolve this.

What resolution are you seeking or recommending?

I hereby certify that the above statements are true and an accurate account of the complaint at hand.

Signature of the Complainant

Date

Signature of Academy Official receiving official complaint

Date